



Release Notes

Better Handling of Transfer Requests in Online Activity

General Overview

When manually transferring enrollments in the Office Portal, staff are allowed to specify a drop date for the original enrollment. However, this functionality was not available when approving transfer requests submitted via the Customer Portal/Mobile App in the Online Activity window.

The purpose of this task is to update the Online Activity window to allow this same functionality.

How will this benefit me?

This update extends functionality that already exists in the Office Portal transfer workflow so your staff has the same options when approving transfer requests submitted via the Customer Portal/Mobile App in the Online Activity window.

Where will I see these changes?

These changes will affect the Online Activity window in the Office Portal.

What is being changed/added?

When reviewing transfer requests in Online Activity, the system will display an additional date field below "Drop date" labeled "Drop Date For Previous Class." This field will auto-populate with

the day before the transfer date unless any drop date exists on the original enrollment that is prior to the transfer date.

In this case, the “Drop Date For Previous Class” will auto-populate with that existing drop date. Modifying the “Drop Date For Previous Class” field should update the drop date that is associated with the original class enrollment.

How does this work with existing settings?

This functionality does not require modifying any existing settings.